

AMATYC 2025 Summer Conference Calls

Thursday, May 15, 2025; Thursday, July 17, 2025

May Monthly Meeting

Thursday, May 15, 2025 (Virtual via Zoom)

Note: All times are EDT

The meeting was called to order at 4:02 pm by President George Hurlburt. The following members of the Executive Board were present:

George Hurlburt	President	Dennis Ebersole	Mid Atlantic Vice President
Laura Watkins	Past President	Alvina Atkinson	Southeast Vice President
Eddie Tchertchian	President-Elect	Brandon Bartley	Midwest Vice President
Jonathan Weisbrod	Secretary	Dale Johanson	Central Vice President
Kyle Kundomal	Treasurer	Jennifer Travis	Southwest Vice President
Sophia Georgiakaki	Northeast Vice President	Lindsey Gerber	West Vice President

Also present were: Debora Rimkus, Executive Director; Turi Suski, Conference Coordinator

President Hurlburt reviewed the rules of conduct.

Motion: Approve the meeting's Rules of Conduct. (Attachment A)

Motion approved without objection

Motion: Approve the Agenda provided on the previous pages. (Attachment B)

Motion approved without objection

EXECUTIVE SESSION

The Board went into Executive Session at 4:08 pm. Debora Rimkus and Turi Suski were asked to stay for the Executive Session.

The Board exited Executive Session at 4:16 pm. At that time, Secretary Weisbrod reported out the following:

The Board made the following appointments, pending membership verification. (Attachment C)

NEW BUSINESS

Motion: Amend PPM section 6.12.1 Cadence Bank as attached, effective immediately. (Attachement D)

Made by Kundomal and seconded by Georgiakaki

Motion approved

Motion: Approve the attached PPM changes to Section 6.3 regarding AMATYC Credit Cards, effective immediately. (Attachment E)

Made by Kundomal and seconded by Georgiakaki

Motion approved

Motion: Approve of a regional conference for the Northeast Region in Spring 2026.

Made by Georgiakaki and seconded by Bartley

Motion approved

Motion: Reduce the number of ANets by 4, removing Adjunct Faculty Issues, Developmental Mathematics, Division/Department Leadership, and Pathways ANets, effective December 31, 2025.

Made by Tchertchian and seconded by Ebersole

Motion approved

Motion: Approve the SBM 2025 Minutes as presented.

Made by Weisbrod and seconded by Georgiakaki

Motion approved

PARKING LOT

Discussion: The Board discussed whether a Zoom presentation at the conference should be permitted and decided that conference presentations must be in person.

Discussion: The Board discussed ways to select members for the nominating committee to ensure those selected are well connected in their region.

Discussion: The Board discussed adding conference norms and a list of marginalized owned businesses to the conference page and/or Whova.

Discussion: The Board discussed the possibility of putting the MathAMATYC Educator behind a paywall.

Discussion: The Board discussed an upcoming search for the next SRL Coordinator. A search committee was formed including Travis (chair), Weisbrod, and some suggestions for non-board members.

The 2025 AMATYC Summer Conference Calls were suspended at 5:59 PM.

Next board meeting is July 17, 2025.

Email Motion

The following email motion was presented to the Board on June 22, 2025. The Board completed voting by July 1, 2025.

Motion: Approve the attached changes to PPM 2.5.6, The Margie Hobbs Award, effective immediately. (Attachment F)

Made by Watkins

Motion Approved via Email

July Monthly Meeting

Thursday, July 17, 2025 (Virtual via Zoom)

Note: All times are EDT, unless otherwise posted

The meeting was called to order at 1:03 pm PDT by President-Elect Eddie Tchertchian. The following members of the Executive Board were present:

George Hurlburt	President	Dennis Ebersole	Mid-Atlantic Vice President
Laura Watkins	Past President	Brandon Bartley	Midwest Vice President
Eddie Tchertchian	President-Elect	Dale Johanson	Central Vice President
Jonathan Weisbrod	Secretary	Jennifer Travis	Southwest Vice President
Kyle Kundomal	Treasurer	Jessica Bernards	Northwest Vice President
Sophia Georgiakaki	Northeast Vice President		

Also present were: Debora Rimkus, Executive Director; Turi Suski, Conference Coordinator

President-Elect Tchertchian reviewed the rules of conduct.

Motion: Approve the meeting's Rules of Conduct. (Attachment A)

Motion approved without objection

Motion: Approve the Agenda provided on the previous pages. (Attachment G)

Motion approved without objection

EXECUTIVE SESSION

The Board went into Executive Session at 1:06 pm PDT. Debora Rimkus and Turi Suski were asked to stay for the Executive Session.

Note: President Hurlburt arrived and took over leadership of the meeting.

The Board exited Executive Session at 4:10 pm. At that time, Secretary Weisbrod reported out the following:

The Board made the following appointments, pending membership verification. (Attachment H)

Motion: Amend the motion on ending the Higher Logic contract from the Spring Board Meeting to change the ending date to August 2026.

Made by Ebersole and seconded by Johanson

Motion approved

PARKING LOT

Discussion: The Board continued discussing whether the MathAMATYC Educator should be behind a paywall.

Discussion: The Board discussed a letter from the AMATYC Investments Board.

Discussion: The Board discussed promotional membership emails.

Discussion: The Board discussed the transition to Brynk for the website.

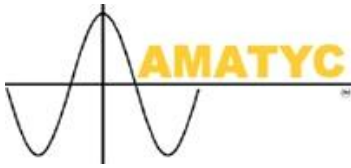
Discussion: The Board discussed what should be included in a support letter template from a supervisor for AMATYC supported volunteers.

The 2025 AMATYC Summer Conference Calls were adjourned at 2:31 PM.

Next board meeting is September 18, 2025.

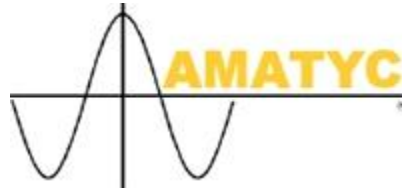
ATTACHMENTS

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RULES OF CONDUCT
AMATYC January 2025 Meeting
May 15, 2025

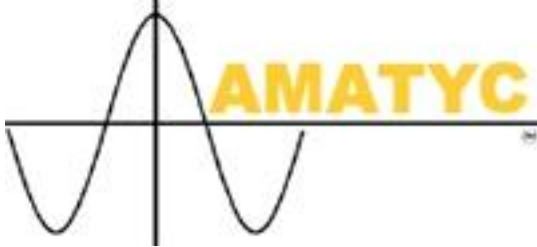
- A. Robert’s Rules of Order are used. The parliamentarian is **Brandon Bartley**.
- B. Additions or deviations to Robert’s Rules:
- Motions submitted after the deadline must have at least one co-sponsor.
 - Motions related to extended time will not be recorded in the minutes.
 - Motions that do not make it to the floor will not be noted in the minutes.
 - Motions that were discussed but withdrawn will be noted in the minutes.
 - Instances when gavel is passed back and forth are not mentioned in the minutes.
 - Attachments to the motions that are approved by the Board, but require slight modifications, will be edited by the person who wrote the motion and he/she will send the clean copy as well as one with track changes to the secretary after the board meeting.
 - Attachments of withdrawn motions will not be included in the minutes.
- C. The following time limits will be applied unless otherwise noted:
- | | |
|-----------------------------------------------|------------------------------------------------------|
| Reports (R) - 5 minutes | Times on individual items may be extended by a |
| Discussion items (D) – 10 minutes | majority vote of the Board. Some items in the agenda |
| Motions involving discussion (M) – 15 minutes | may have different values assigned than listed here. |
| | The timekeeper is Dennis Ebersole |
- D. No speaker may speak on a motion more than two times, and this will be monitored by the Parliamentarian. Members are encouraged to display the “thumbs up” or “thumbs down” signs rather than to use their speaking times to echo comments previously expressed. Order of speakers is not guaranteed and may be changed at the option of the Chair. Note that questions of clarification do not count as one of the two times a person is allowed to speak.
- E. Professional decorum is expected at all times during the board meeting. The chair shall interrupt and rule a speaker out of order, if appropriate. **Please silence all cell phones.** Refrain from computer use other than board business.
- F. The following individuals are asked to track items throughout the meeting.
1. Items relating to Conference: **Jessica Bernards** and **Dale Johanson** (Report to Turi at the end of SBM.)
 2. Items relating to Budget: **Brandon Bartley** and **Alvina Atkinson**. (Report to Kyle Kundomal prior to SBM so the information can be incorporated into the budget).
 3. Items relating to the Office: **Jennifer Travis** and **Lindsey Gerber**. (Report to Anne Dudley at end of SBM).
 4. Items relating to VPs: all VPs.
 5. Items to address at a future board meeting: **Laura Watkins** and **Kyle Kundomal**. (Report to the President at the end of SBM.)
 6. Items related to the PPM: **Sophia Georgiakaki**, **Eddie Tchertchian**. (Report to the President-elect at the end of SBM.)



**Order of Business – Meeting Agenda
Spring Board Meeting
AMATYC Executive Board
May 15, 2025**

Page	Agenda Item	Who
	Call to Order	Hurlburt
Section A: Meeting Agenda		
A1	Order of Business	Hurlburt
A3	Rules of Conduct	Hurlburt
A4	(M) Adopt Rules of Conduct	Hurlburt
A5	(M) Adopt Order of Business	Hurlburt
Section D. Academic Network Reports		
D1	(R) Innovative Teaching and Learning (ITLC)	Ackerman/ Tchertchian
Section L: Executive Session		
L1	(M) Appointments	Hurlburt
	(R) Teaching Excellence Award	Tchertchian
Section M: Motions		
M1	(M) Retire PPM Section 6.12.1, Cadence Bank	Kundomal
M6	(M) Update PPM Section 6.3	Kundomal
M9	(M) AMATYC Northeast Regional Conference	Georgiakaki
M11	(M) Reducing the number of ANets	Tchertchian

M13	(M) Approval of SBM 2025 Minutes	Weisbrod
Section O. Parking Lot		
O1	Parking Lot	All
O2	(M) Motion to Adjourn	Hurlburt



AMATYC Appointments

Meeting: May 2025

Appointee's Full Name	Term Begins	Term Ends	Term Length	Committee or ANet	Position Description	Appointee's College
Jon Anderson	5/16/2025	8/31/2026	1 year	Student Research League	Assistant SRL Coordinator	Utah Valley University

Tracked Changes Version**6.12.1 Cadence Bank**

This section of the PPM was removed because the account was closed March 2025.

~~IT IS RESOLVED:~~

~~The Authorized Signers shall possess the powers indicated as contained in this Resolution.~~

~~DEPOSITORY ACCOUNT. Perform the following activities in regards to the depository account(s) held at Cadence Bank (Financial Institution) in the name of the Corporation, subject to any terms and conditions governing the account(s), including"~~

- ~~1. Open and maintain the Corporation account(s);~~
- ~~2. Make deposits to the Corporation account(s);~~
- ~~3. Endorse for negotiation, negotiate, and receive the proceeds of any negotiable instrument, check, draft, or order for the payment of money payable to or belonging to the Corporation, by writing, stamp, or other means permitted by this Resolution without the designation of the person endorsing;~~
- ~~4. Make withdrawals from the Corporation account(s) in any manner permitted by the account(s);~~
- ~~5. Transfer funds from the Corporation account(s) in Financial Institution to any account whether or not held at this Financial Institution and whether or not held by this Corporation;~~
- ~~6. Transfer funds to the Corporation account in Financial Institution from any account(s) whether or not held at Financial Institution and whether or not held by this Corporation;~~
- ~~7. Approve, endorse, guarantee, and identify the endorsement of any payee or any endorser of any negotiable instrument, check, draft or order for the payment of money; whether drawn by the Corporation or anyone else and guarantee the payment of any negotiable instrument, check, draft, or order for the payment of money; and~~
- ~~8. Delegate to others the authority to approve, endorse, guarantee, and identify the endorsement of any payee or endorser on any negotiable instrument, check, draft, or order for the payment of money and to guarantee the payment of any such negotiable instrument, check, draft, or order for the payment of money.~~

~~SAFE DEPOSIT BOX. Lease a Safe Deposit Box(es) with Financial Institution, make inspections of, deposits to and removals from the Box(es), and exercise all rights and be subject to all responsibilities under the Lease.~~

~~NIGHT DEPOSITORY. Enter into a Night Depository Agreement with Financial Institution and exercise all rights and be subject to all responsibilities under the Agreement.~~

~~LOCKBOX. Enter into a Lockbox Agreement with Financial Institution and exercise all rights and be subject to all responsibilities under the Agreement.~~

~~DEBIT CARD/ACCESS CARD. Apply for, receive and utilize debit, automated teller machine cards, and other access devices to exercise those powers authorized by this Resolution and other Resolutions then in effect.~~

~~CASH MANAGEMENT. Enter into a Cash Management Agreement with Financial Institution, and exercise all rights and be subject to all responsibilities under the Agreement.~~

~~OTHER DEPOSIT POWERS. Number of signers required: 1 signer required for endorsing negotiable instruments valued at \$10,000 or less; 2 signers required for endorsing negotiable instruments valued in excess of \$10,000.~~

~~IT IS FURTHER RESOLVED THAT:~~

~~DESIGNATED DEPOSITORY. Financial Institution is designated as a depository for the funds of the Corporation and to provide other financial accommodations indicated in this Resolution.~~

~~AUTHORIZED SIGNER'S POWERS. Authorized Signers are authorized to make any and all other contracts, agreements, stipulations, and orders which the Authorized Signers may deem advisable for the effective exercises of their powers.~~

~~SIGNATURES. The Financial Institution shall be indemnified and held harmless by the Corporation for any claims, expenses, damages, or attorney fees resulting from the honoring of any signature, authorized by this Resolution, or refusing to honor any signature not so authorized, regardless of whether or not such signature was genuine, if such signature reasonably resembles the specimen provided to the Financial Institution. The Financial Institution shall be permitted to rely upon non-signature security and verification codes which it provides to or receives from an Authorized Signer and shall be indemnified and held harmless by the Corporation for any claims, expenses, damages, or attorney fees resulting from their use.~~

~~IMPROPER ENDORSEMENT. Any negotiable instrument, check, draft or order for the payment of moneys not clearly endorsed by an Authorized Signer may be returned to the Corporation by the Financial Institution. The Financial Institution, in its sole discretion, alternatively may endorse on behalf of the Corporation any negotiable instrument, check, draft, or order for the payment of money not clearly endorsed in order to facilitate collection. Financial Institution shall have no liability for any delay in the presentment or return of any negotiable instrument, check, draft, or order for the payment of money which is not properly endorsed.~~

~~DISPOSITION OF FUNDS. When withdrawal or transfer powers are granted to an Authorized Signer, the Financial Institution is directed and authorized to act upon and honor withdrawal or transfer instructions issued and to honor, pay, transfer from, and charge to any depository account(s) of the Corporation, all negotiable instruments, checks, drafts, or orders for the payment of money so drawn when signed consistent with the Resolution~~

~~without inquiring as to the disposition of the proceeds or the circumstances surrounding the issuance of the negotiable instrument, check, or order for the payment of money involved, whether such negotiable instruments, checks, drafts, or orders for the payment of money are payable to the order of, or endorsed or negotiated by any Authorized Signer signing them or any Authorized Signer in their individual capacities or not, and whether they are deposited to the individual credit of or tendered in payment of the individual obligation or account of any Authorized Signer signing them or of any other Authorized Signer.~~

~~PRIOR ENDORSEMENTS.— All negotiable instruments, checks, drafts, or orders for the payment of money deposited with prior endorsements are guaranteed by the Corporation.~~

~~PRE-RESOLUTION TRANSACTIONS.— All actions by Authorized Signers in accordance with this Resolution but before the adoption of this Resolution are approved, ratified, adopted, and confirmed by the Corporation.~~

~~WARRANTY.— That the Financial Institution may rely upon the certification as to the Corporation authority to execute this Resolution and make these representations in this Resolution.~~

~~NOTIFICATION OF CHANGES.— The Corporation shall notify Financial Institution in writing at its address in Memphis Tennessee in advance of any changes which would affect the validity of any matter certified in this Resolution.~~

~~REVOCATION AND MODIFICATION.— An act ("Act") to modify, terminate, amend or replace this Resolution will not immediately affect the ability of the Financial Institution to rely upon this Resolution. The Act shall not affect any action by the Financial Institution in reliance on this Resolution before the date the Act becomes effective as set forth in the next sentence. An Act will not become effective until all of the following occur: (a) Financial Institution receives written notification of the Act in a form and substance satisfactory to the Financial Institution and (b) the Financial Institution has had a reasonable period of time to act upon such notification. Until the Act is effective, this Resolution shall remain in full force and bind the Corporation, its legal representatives, heirs, successors, and assigns.~~

Clean Version**6.12.1 Cadence Bank**

This section of the PPM was removed because the account was closed March 2025.

6.3 AMATYC Credit Cards

AMATYC credit cards may be issued to the President, President-Elect, immediate Past President, Treasurer, Conference Coordinator, ~~and Executive Director, and Office Director.~~ [<SBM 2010>](#). Cards must be surrendered upon leaving office.

Use of AMATYC Credit Cards:

1. Holders of AMATYC credit cards may use their cards only for accounts for which they are budget manager, as defined in the Annotated Chart of Accounts, or upon approval from the appropriate budget manager. The Executive Director may grant usage to office staff. The Conference Coordinator may grant usage to members of the conference committee or office staff for conference accounts. Otherwise, users may obtain prior approval from the Treasurer as the occasion requires. ~~Cards shall not be used for any non-AMATYC charges, except as detailed below.~~
2. Individual per-diem meals shall not be charged to the AMATYC credit card. ~~If savings can be achieved through the use of the AMATYC credit card for.~~ For a group meals of for less than 20 ~~people~~ persons, the credit card can be used. In this case, the Treasurer and Accounting Director must be notified immediately, so ~~that those~~ diners are not reimbursed per diem for that meal. The ~~p~~President must approve ~~other~~ uses of the credit card for group meals of 20 or more people. Alcohol may not be purchased ~~by~~ with the AMATYC credit card.
3. If the AMATYC credit card is used to pay for an expense that will be reimbursed in the next calendar year, the Treasurer and Accounting Director must be notified that it is a charge for the next year so the expense can be included in the prepaid expense account (1106). The correct account number must be submitted along with a copy of the receipt. ~~(or registration form).~~
4. ~~Cards shall not be used for any non-AMATYC charges except i~~n the rare event that a personal expense must be charged in combination with an allowed expenditure, the credit card user must within 30 days ~~either~~ submit a personal check for the expense, or submit the reimbursement request deducting the personal expense.

Process for Receipts and Billing

1. All billing statements from the credit card companies ~~goes go~~ to the AMATYC office. ~~The office will upload the statements for the approval process. The office will fax or email the bills to the Treasurer when they arrive in the office.~~
2. Within one business week of ~~Immediately after~~ using the AMATYC credit card, the user shall fill out the Credit Card Purchase form electronically and attach the appropriate receipts. The original receipts should be retained for 60 days. ~~email the Treasurer and the Accounting Director the amount, a description of the expense, and the account number of the expenditure. The original receipt, with account number noted, must be mailed to the Treasurer as soon as practical, with a copy retained by the person making the charge. In case of an online expenditure, appropriate electronic documentation is acceptable.~~
3. ~~The Treasurer reviews all credit card expenditures and approves payment by issuing a Check Disbursement Form, attaching all original receipts.~~

CLEAN VERSION

6.3 AMATYC Credit Cards

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4. Cards shall not be used for any non-AMATYC charges except in the rare event that a personal expense must be charged in combination with an allowed expenditure, the credit card user must within 30 days submit a personal check for the expense or submit the reimbursement request deducting the personal expense.

Process for Receipts and Billing

1. All billing statements from the credit card companies go to the AMATYC office. The office will upload the statements for the approval process.
2. Within one business week of using the AMATYC credit card, the user shall fill out the Credit Card Purchase form electronically and attach the appropriate receipts. The original receipts should be retained for 60 days.

2.5.6 The Margie Hobbs Award <FBM 2016> <SCC 2017> <SBM 2019> <June 22, 2023>

The Margie Hobbs Award, made possible through contributions to the AMATYC Foundation, is given annually to an AMATYC member who has been selected for the first time to present a reviewed session or workshop. The purpose of this award is to recognize the professional development of an awardee who is making their first ever presentation at a national meeting and at an AMATYC Annual meeting.

The Award

The amount of the award will be established by the Foundation Board during the budgeting process.

Selection Criteria

The Margie Hobbs Award is given to an individual who meets the following criteria:

- Is a member of AMATYC.
- Has submitted and been accepted to speak for the first time at the AMATYC annual conference (either reviewed session or workshop).
- Is the sole presenter at the accepted session.
- Is making their first reviewed national presentation at AMATYC.
- Has completed a nomination packet.

Additional consideration will be given to individuals who can:

- Show evidence of engagement-participation in professional development at college, state, and/or national levels.
- Show evidence of developing as a speaker through presentations at local and regional meetings.

Nomination and Award Dates

Nominations for the award are due by June-August 15 to the AMATYC Foundation. The awardee will be selected by a committee AMATYC Foundation members. The award will be presented at a general session of the AMATYC annual conference.

How to Submit a Nomination

Nominations should be submitted through the form on the AMATYC website as a single pdf file that contains the following:

- A letter from the nominee addressing why the individual deserves the award.
- A copy of the speaker's acceptance letter.
- The nominee's curriculum vitae which includes a history of professional development participation and professional presentations.
- A support letter from their supervisor.

2.5.6 The Margie Hobbs Award <FBM 2016> <SCC 2017> <SBM 2019> <June 22, 2023>

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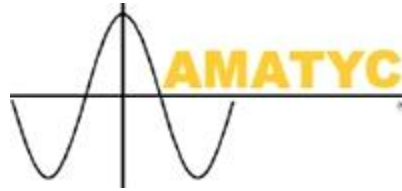
Nomination and Award Dates

Nominations for the award are due by August 15 to the AMATYC Foundation. The awardee will be selected by a committee AMATYC Foundation members. The award will be presented at a general session of the AMATYC annual conference.

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- A letter from the nominee addressing why the individual deserves the award.
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**Order of Business – Meeting Agenda
Summer Conference Call
AMATYC Executive Board
July 17, 2025**

Page	Agenda Item	Who
	Call to Order	Tchertchian
Section A: Meeting Agenda		
A1	Order of Business	Tchertchian
A2	Rules of Conduct	Tchertchian
A3	(M) Adopt Rules of Conduct	Tchertchian
A4	(M) Adopt Order of Business	Tchertchian
Section L: Executive Session		
L1	(M) Appointments	Rimkus
Section M: Motions		
M1	(M) Higher Logic Contract Renewal	Ebersole and Rimkus
Section O: Parking Lot		
O1	Parking Lot	All
O3	(M) Motion to Suspend	Tchertchian

Appointees July 2025

Appointee's Name	Term Begins	Term Ends	Term Length	Term No.	Committee or ANet	Position Description
Matthew Prigel	07/01/25	06/30/27	2	3	Student Math League	SML Coordinator
Michael Filsinger	01/01/26	12/31/27	2	1	Quantitative Reasoning	ANet Chair