



Professional Networking Coordinator

Are you interested in creating a social networking page for AMATYC? Do you enjoy updating your Facebook page and keeping people up to date? If so, then this may be the position for you. AMATYC is looking for its first Professional Networking Coordinator. This person would be responsible for maintaining current information from the social networking site as well as receiving updates from board members, committee chairs, and affiliate presidents. In addition, the coordinator would monitor the social networking site for quality control. This is a great opportunity for someone with these skills to help AMATYC in this important new tool.

This position will be compensated at the same level as a committee chair – this includes partial conference support. In addition to these tangible benefits, this person would have the opportunity to grow and expand this position into a valuable piece of communication for members.

Specific Duties:

- Creating and maintaining a presence on whatever social networking sites are deemed appropriate by the AMATYC Board
- Interface with or be a part of the current AMATYC Publications Board
- Communicating with committee chairs and affiliate Presidents regarding relevant events and issues
- Present the use of professional networking sites at the annual AMATYC conference
- Coordinate informal networking opportunities at the annual conference such as scheduling a room for focus group meetings planned a month before the conference or coordinating topical discussions.

To apply for this position, please send a letter of intent and current resume to Donna Saye, search committee chair, at dbsaye@georgiasouthern.edu.

All applications should be received by April 30, 2010.