



Dean of Natural Science and Math

Location: Annandale, VA 22003

Job ID: 1262 - Woodbridge Campus

Salary: \$72,193-\$101,034 + benefits

Northern Virginia Community College (NOVA) is Virginia's largest institution of higher education and one of America's largest community colleges. Located near the nation's capital in one of the fastest growing counties in Virginia, the Woodbridge Campus is the third largest of the six campuses of NOVA.

Plans and administers activities and instructional programs of the division to meet students' needs, supervises and evaluates faculty and staff, and creates and sustains an environment of academic excellence. The Dean supervises 23 full-time faculty & staff, 30+ adjunct faculty, classified personnel, and student workers. The NSM Division includes: biology, chemistry, geology, physics, mathematics, computer science, massage therapy, physical education, heating, ventilation and air conditioning (HVAC). (Facility maintenance and plumbing are under development.) The Dean will also join in planning and designing a new 84,000 sq. ft. academic building that will house new science classrooms and labs.

Qualifications: Master's Degree with 18 graduate semester hours in teaching. Some experience as a dean, asst. dean or department chair; Experience managing a large, complex organization, including planning, leadership, and budgeting; Ability to work with other units of the college, the community, local school districts & businesses. Strong computer knowledge, written & oral communication skills & experience in a diverse, multicultural college environment. Entrepreneurial skills a plus.

For more information and to apply, visit our website at www.nvcc.edu and choose the link for "Jobs at NOVA." Candidates must complete the online application to be considered.

Review of applications will begin February 10, 2010. Supplemental materials including cover letter, 3 letters of reference, and copies of transcripts for all graduate coursework and/or degrees, should be submitted to: resumes@nvcc.edu

The Virginia Community College System is an Equal Opportunity/Affirmative Action Employer and actively seeks applications from women and minority candidates.