



Commercial Presentation

AMATYC'S 34th Annual Conference

Hilton Washington

Washington, DC November 20-23, 2008



Company/Organization Name _____
(exactly as it will appear in conference publications)

Contact Person _____

Company Name: _____

Address _____

Telephone (_____) _____ Fax (_____) _____ Email _____

COMMERCIAL PRESENTATION RATES

\$1200/session

- ❖ Full payment for each commercial presentation requested must accompany this contract. A written description of the presentation, including the name of the presenter must also accompany this contract. Commercial presentation slots are assigned on a first-pay, first-served basis, except for AMATYC Partners who are given priority until February 1, 2008.
- ❖ Give an educational presentation of your approach and application of your material in the COMMERCIAL STRAND of the AMATYC Program.
- ❖ Your presentation abstract and schedule will be included in the program booklet and in the miniprogram if appropriate deadlines are met. **The deadline for inclusion in the miniprogram and conference program is May 1, 2008, and the deadline for inclusion in the conference program only is July 1, 2008.**
- ❖ Commercial presentations will occur on Friday and Saturday at scheduled times in the special commercial presentation rooms. The capacity of the room is 40 persons seated classroom style and is available for a fee of \$1200 per session.
- ❖ **The presenter will be provided with a Conference Program and a name badge, which allows attendance ONLY at the regular sessions and exhibits. A presenter who desires full participation in the conference must register as a regular attendee. If more than one presenter is listed, the first person listed agrees to inform the copresenter(s) that they are required to register and pay the conference registration fee.**
- ❖ Due to time constraints with room turnover, food functions are NOT permitted as a part of a commercial presentation.
- ❖ Audiovisual equipment is the responsibility of the presenter. AMATYC recommends that audiovisual equipment be reserved directly with AVSC, AMATYC's contracted audiovisual company. Information will be sent upon receipt of the presentation reservation. **AVSC contact information: phone (618) 939-5533, fax (618) 939-5532, website www.avsc.net**

Mailing Labels: Mailing labels of the preregistered conference attendees who allow their addresses to be sent to third parties will be sent to you by October 6, 2007. These labels are **only** for **one-time use** and **only** for the **purpose of advertising your commercial presentation prior** to the conference. Please select below the type of mailing labels you wish to receive. **Failure to select a type of label at the time of payment voids this complimentary label order.**

physical addresses: _____ paper labels or _____ Word (label formatted) file sent as an email attachment

email address (if different from above) _____

The advertisement piece that you intend to send with this complimentary label order must be approved prior to receiving the labels. Send your proposed advertisement to Jay Martin for approval at least one week prior to receiving the labels.

Cancellation Policy: AMATYC will refund 65% of the fee ONLY IF all of the Commercial Presentation times are filled and there is another presenter willing to purchase the cancelled presentation time.

(Turn page over and complete payment information.)

